

CLAN GRAHAM AND CLAN GRAHAM SOCIETY

PROTOCOL AND COMMUNICATION INFORMATION

Updated 2005

As members of the Clan Graham Society, we need to be keenly aware of our responsibility toward the correct use of terminology, badges, arms, mottos, and flags. We must *never forget* that we represent the Clan Graham to the world. Representing our Clan appropriately honors our Scottish ancestors and preserves their history for future generations.

As members of the Clan Graham Society, we hope that the information gathered will help all of us to correctly represent Our Clan and Society.

There may be other issues we have not discussed; therefore, this will be a living document that may change.

Guy Erickson, Vice President

PROTOCOL

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I. CHIEF OR CHIEFTAIN

A. Coat of Arms

Our Chief's or our Chieftain's arms are never to be used as our own. Their arms should be displayed only when they are present or when it is clearly indicated that it is their coat of arms. The Chief's coat of arms is not the Graham family arms. Arms are not issued to families; they are issued to individuals.

B. Honored Guest

1. This should be encouraged. Invitations occur when Clan Graham Society is properly visible and is known by games organizers.
2. As honored guests, first we need to contact our Chieftain for permission and his schedule. After getting his consent, you should contact his press secretary, and he or she will send out information on our Chieftain for the games program.
3. Ask what the invitation includes, such as travel assistance, lodging, and what will be expected of the honored guest while in attendance. The newsletter editor should be informed by the Society President after agreement that we will accept the invitation. All this should occur at least one year in advance of the event.

II. FLAGS AND BANNERS

A. The Rampant Lion

As much as Scotsmen enjoy seeing and flying the Rampant Lion, the correct protocol must be observed. Those representing the Clan Graham Society are asked to respect the laws of heraldry in Scotland. The 'Rampant Lion' is not Scotland's "Royal Flag." It is the monarch of Scotland's arms on a banner. Scotland is a democracy and the law recognizes the democratic rights of individuals to personal property. The Royal Arms of Scotland are the indivisible property of Her Majesty, the Queen (the Monarch); therefore, she is the only person who has the right to fly a flag or banner bearing her arms or to give special permission for its use. For example, the Queen has given special permission for the Royal Scots Dragoon Guards military unit to use The Rampant Lion when going into battle - as was seen during the war in Iraq.

B. The Flag of St. Andrew or the Saltire

The Flag of St. Andrew (also referred to as the Saltire) is the recognized standard of Scotland.

Both The Rampant Lion and the Saltire are significant flags. One is the symbol of the monarch of the U.K. and the other is the symbol of the Scottish Nationhood. If one feels strongly about waving the "Rampant Lion," it would be appropriate to do so on a small hand flag as a sign of loyalty to Her Majesty should you see her in person. Since it is written into the laws of Scotland that the Rampant Lion flag is Her Majesty's alone and not for use by any other persons, it should be considered inappropriate to fly this flag at any clan tent or clan event.

C. American Flag

Note: In each example below, the host nation flag will be in the position of superior prominence - not the flag of the United States of America.

1. Displaying Flags in the U.S.A. Outdoors

a. Flown on the same Halyard with Non-Nation Flags:

The American flag should always be at the peak. When the flags are flown from adjacent staffs, the flag of the United States should be hoisted first and lowered last. No such flag or pennant may be placed above the flag of the United States or to the left (as seen by viewers) of the flag of the United States.

b. From a Staff Projecting Horizontally or at an Angle:

The flag may be projected from a window sill, balcony, front of a building or a tent, with the union of the flag placed at the peak of the staff, unless the flag is at half-staff.

c. In a Parade with Other Flags:

When carried in a procession with another flag, or flags, the flag should be either on the marching right; that is, the flag's own right, or if there is a line of other flags, in front of the center of that line.

d. With Non-National Flags:

The flag of the United States of America should be at the center and at the highest point of the group when a number of flags of States or localities or pennants of societies are grouped and displayed from staffs.

e. With Other National Flags:

When flags of two or more nations are displayed, they are to be flown from separate staffs of the same height. The flags should be approximately equal in size. International usage forbids the display of the flag of one nation above that of another nation in time of peace.

f. With Another Flag Against a Wall from Crossed Staffs:

The American flag should be on the viewer's left, and its staff should be in front of the staff of the other flag.

2. Displaying Flags Indoors

a. From a Staff in a Public Auditorium on a Podium

The flag of the United States of America should hold the position of superior prominence, in advance of the audience, and in the position of honor at the speaker's right as he faces the audience. Any other flag so displayed should be placed on the left of the speaker (to the right of the audience).

- b. From a Staff in a Public Auditorium off the Podium
Custom and not the flag code hold that the flag of the United States of America should hold the position of superior prominence as part of the audience, in the position of honor at the audience's right.
- c. Other than being Flown from a Staff
The flag should be displayed flat, whether indoors or out. When displayed either horizontally or vertically against a wall, the union should be uppermost and to the flag's own right, that is, to the observer's left. When displayed in a window it should be displayed in the same way, which is with the union or blue field to the left of the observer in the street. When festoon, rosettes or draping is desired, bunting of blue, white and red should be used, but never the flag.
- d. Directions for making the new Graham banners can be found in the Twenty-fifth Anniversary Souvenir Publication on page 61.
The banner may properly be made without the Saltier (St. Andrews Cross)

III. SYMBOLS

A. The Clan Badge

Our Clan Badge shows the crest from our Chief's coat of arms inside a buckled belt. The badge also shows his motto: "ne oublie" (forget not or never forget).

B. The Clan Graham News

The Clan Graham News displays the badge on the left side, which denotes greater importance. The Clan Graham News displays the Society's coat of arms on the right side when viewed. When using these two symbols, please observe this same protocol.

C. The Clan Graham Society's Coat of Arms

In 1994, the Society was awarded coat of arms by the Lord Lyon King of Arms of Scotland, Her Majesty's Representative for Arms in Scotland. Receiving this award was a distinct honor. The shield uses the same colors as the Graham shield, but is differenced by the use of connected roundels. It is a gold shield with three gold escallops on black roundels (joined to show unity). Above the shield is a helmet. Above the helmet rests a wreath of black and gold (the Graham's colors). On the wreath is a falcon grasping in the right claw three chain links (to show unity). The escrol above the falcon bears the Society's motto: "Rioghail Agus Maraon" which means loyal and united. The appropriate use of the Society's coat of arms is described in the Bylaws. The Bylaws are in the Twenty-fifth Anniversary Souvenir Publication.

D. The Tartan Sash

Tradition is highly regarded in wearing Scottish attire by both men and women. There has been significant interest expressed by Clan Graham Society ladies for additional information concerning the proper way to wear the tartan sash, especially during an Annual General Meeting (AGM). Although there is no legal significance, the typical Scot's respect for tradition has resulted in general uniformity.

The methods described below identify accepted procedures for ladies in different circumstances as well as common variations. They all bear the authoritative approval of the Lord Lyon, King of Arms.

1. Style worn by the wives of clansmen:

The sash is worn under the left arm with the free ends crossing over the right shoulder, back and front. The sash is secured on the right shoulder by a decorative pin or brooch. In recent years a variation has come into use; the sash is secured at the shoulder with the end hanging free along the back and without a portion across the right breast. This comfortable style has become a favorite among many ladies.

2. Style worn only by wives of Clan Chiefs, Chieftains, and Colonels of Scottish regiments:

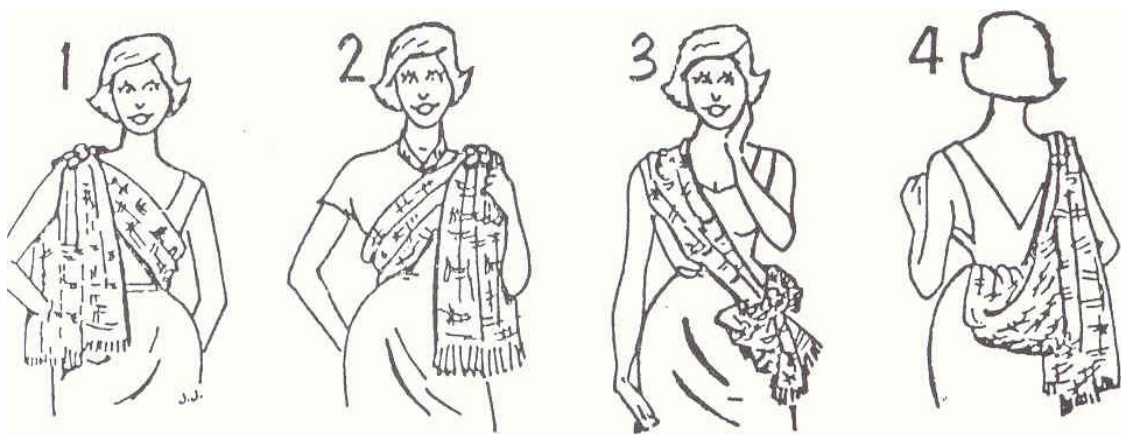
The sash is worn over the left shoulder and secured with a brooch on the left shoulder. This sash may be rather full in size. Members of the Royal Scottish Country Dancing Society may also wear sashes in this manner.

3. Style worn by a lady who has married out of her clan when she wears her original clan tartan:

The sash is worn over the right shoulder with the free ends secured at the left hip by a pin or brooch. An alternative method for this style is to wear the pin or brooch at the shoulder and secure the free ends by a large bow at the hip.

4. Style worn by country dancers or by lassies who desire to keep the front of their dresses clear of the sashes.

The sash is normally held at the back of the waist by a button, hook and eye, or a small belt and is secured at the right shoulder by a brooch or pin. The end falls backward freely.



"A Guide to Proper Wear of Men's Scottish Attire" and four styles of sash wear for ladies can be found on pages 62 and 63 of the CLAN GRAHAM SOCIETY TWENTY-FIFTH ANNIVERSARY SOUVENIR PUBLICATION.

IV. GAMES TENTS

Follow the same protocol for banners as discussed earlier. In the U.S.A. the American Flag will be on the left side and high when looking at the tent. In Canada, Scotland, or any other country, the flag of that country will take precedence over the American flag. The flags of all countries should be flown at the same level. Neither the Chief's nor Chieftain's coat of arms can be flown or shown unless he is present. In this case, the coat of arms of the Chief or Chieftain should take precedence. Arms of various other Grahams, including those of our Chief and Chieftain, can be shown as a display especially when the owner is identified. The 'Rampant Lion' is never displayed unless royalty gives permission.

V. CLAN AND SOCIETY

A. Definition

Terms used frequently are "The Clan" and "The Clan Graham Society." When we refer to the Clan, we are referring to family. When we refer to the Society, we are referring to an organization. The Clan Graham Society is part of the Clan and it is one of its principle representatives. It is recognized as such by our Chief.

B. Honored Clan/Honored Guests

Becoming an honored clan or having a leader of your clan or society become an honored guest is encouraged. Invitations occur when the Clan Graham Society is properly visible and is known by the games organizers. If an invitation is gained, immediately inform the regional commissioner, state convener, continental convener, our president, and our Chieftain. The press secretary and newsletter editor should be informed by the president after we have agreed to accept the invitation. All of this should occur as much as a year ahead of time. The press secretary will provide information for the games programs and will negotiate expenses for our Chieftain if he is to be an honored guest. Give the press secretary all the details and contacts. The newsletter editor should be given a reproducible account of the invitation and the games information for timely advertising in the newsletter as regional information.

C. Annual General Meeting (AGM)

If this is held in conjunction with a game or gathering (not necessarily the case) then always obtain honored clan and guest status. This should be achieved at least two years and preferably more in advance. It must be approved by our council. Follow the same procedure as described for honored Clan or honored guest status. In addition, arrangements must be made for accommodations, for an officers meeting, for the Annual General Meeting with lunch or dinner, or a Mugdock auction and a Ceilidh. Other events can be planned, but the main events are the Annual Officers Meeting and the Annual General Meeting. The main events should be scheduled so everybody can attend, i.e., not too early in the week. Expect approximately one hundred people and consider inviting game officials and others to the AGM dinner, Ceilidh and auction.